

CONCEPTUAL SUBMITTAL CHECKLIST

Cassique Architectural Review Board • 7 Beachwalker Drive, Building #8 • Kiawah Island, SC 29455 • 843-768-3419 • 843-768-0517 (fax)

Please check off each item as they apply. If any of the items on the list are not completely addressed and fully completed, the submittal will be considered incomplete and will not be included on the agenda for review.

- Required drawing sheet size of 11" x 17", **nine (9) bound copies**

- Completed Conceptual Review Form

- Site Plan (1" = 20' 0")
 - ___ Show setbacks
 - ___ Any variance to established guidelines should be clearly and specifically addressed in writing and highlighted on drawings. Variance will not be approved after construction begins.
 - ___ Indicate major features on adjacent properties within 25' of property line.

- Floor Plans (1/8" = 1' 0")
 - ___ Must show proposed heated, screened, and covered square footage calculations as measured from outside face of stud wall for each sheet.

- Exterior Elevations (1/8" = 1' 0")
 - ___ Representing the view of all exterior sides of the proposed structure.
 - ___ All materials such as wood, stucco, roofing, and/or masonry elements shall be accurately and fully depicted.
 - ___ Must be rendered with shadows depicting roof and/or deck overhangs, changes in wall plane, or massing.
 - ___ Must show height of roof ridge and interior floor levels' relationship to F.E.M.A. and grade.
 - ___ Must show relationship to existing and proposed topographical features.

- 3-D Perspective sketches and/or models are encouraged.

Every sheet submitted must be stamped and signed by the SC Registered Architect, Landscape Architect, or Engineer. Conceptual Submittals are due to the ARB Office by noon on the Wednesday prior to each ARB Meeting.